

**HANDBOOK OF INFORMATION (PROSPECTUS)**  
Session : 2020-21



**WAZIR RAM SINGH GOVT. COLLEGE  
DEHRI, DISTRICT KANGRA (H.P.) 176022**  
NAAC accredited with 'B' grade  
Estt. 1971



In Campus

B.A., B.Sc., B.Com., JMC, Tours & Travel ,  
(Under C.B.C.S.)

M.A. in Economics and M.A./M.Sc. in Mathematics



**Note:**

Admission, Vacation, Examination and other curricular & co-curricular activities schedule will be intimated later (due to ongoing covid-19)

### **कोरोना वायरस से बचने के लिए क्या करें:**

1. व्यक्तिगत स्वच्छता और शारीरिक दूरी बनाए रखें।
2. बार-बार हाथ धोने की आदत डालें। साबुन और पानी से हाथ धोएं या अल्कोहल आधारित हैंड रब का इस्तेमाल करें।
3. साफ दिखने वाले हाथों को निरंतर धोएं।
4. छींकते और खांसते समय अपनी नाक और मुंह को रूमाल या टिशू से ढकें।
5. उपयोग किए गए टिशू को उपयोग के तुरंत बाद बंद डिब्बे में फेंकें।
6. बातचीत के दौरान व्यक्तियों से एक सुरक्षित दूरी बनाए रखें, विशेष रूप से फ्लू जैसे लक्षण दिखने वाले व्यक्तियों के साथ।
7. अपनी कोहने के अंदरूनी हिस्से में छींके, अपने हाथों की हथेलियों में न खासें।
8. अपने तापमान को और श्वसन लक्षणों की जांच नियमित रूप से करें। अस्वस्थ महसूस करने पर (बुखार, सांस लेने में कठिनाई और खांसी) डॉक्टर से मिलने के दौरान, अपने मुंह और नाक को ढकने के लिए मास्क का प्रयोग करें।
9. खांसने-छींकने वालों से कम से कम 1 मीटर (3 फीट) दूर ही रहिये।

### **क्या नहीं करें:**

1. हाथ न मिलाएं।
2. अगर आपको खांसी और बुखार महसूस हो रहा है तो किसी के साथ निकट संपर्क में न आएं।
3. अपनी आंख, नाक और मुंह को स्पर्श न करें।
4. हाथों की हथेलियों में न छींके और न ही खासें।
5. सार्वजनिक रूप से न थूकें।
6. अनावश्यक यात्रा न करें, विशेषकर प्रभावित इलाकों में।
7. समूह में न बैठें, बड़े समारोहों में भाग न लें।
8. जिम, क्लब और भीड़-भाड़वाली जगहों पर न जाएं।
9. अफवाह और दहशत न फैलाएं।

## CONTENTS

Sr. No.	Title	Page No.
1.	Introduction	4
2.	College Staff	5-6
3.	Counselling / Admission Committees	7
4.	Various Committees for the session 2020-21 (For offline mode of admission)	8-22
5.	Detail of seats available	23
6.	Procedure of admission for UG Classes (admission through online mode) (admission through offline mode)	24 25
7.	Reservation of Seats	26
8.	Migration, Eligibility, Admission under CBCS, Degree with a subject	27-29
9.	Subject combination for BA & B.Sc.	30
10.	Courses to be studied in TDC	31
11.	Assigning the grades & Calculation of %age of marks scored	32
12.	Fees, Funds and Fines	33-34
13.	College Hostel	34
14.	Procedure of Admission MA/M.Sc. Maths	35-36
15.	NSS, Rovers & Rangers, Red Ribbon Club, NCC	36
16.	Career Guidance and Placement Cell	37
17.	Co-Curricular Activities	37
18.	Library	37
19.	Parent-Teacher Association	38
20.	Tutorial Groups	38
21.	Old Students Association	38
22.	College Student's Central Association (CSCA)	38
23.	College Magazine 'HIMIKA'	39
24.	Scholarship/Financial assistance	39
25.	Code of Conduct	39-40
26.	Prohibition of Ragging Act 2009	41
27.	A word to the students	42
28.	Holidays : 2020	43

## **INTRODUCTION:**

Nested in the foot hills of Shivalik range of Western Himalayas, Wazir Ram Singh Govt. College Dehri came into being in the year 1971 as a privately managed institute named after a legendary freedom fighter and scion of the erstwhile state of Nurpur, Wazir Ram Singh. It was taken over by the Govt. of H.P. in 1984. It is situated at village Dehri, at distance of 20 Km from Jassur towards Talwara road. College has Arts, Science & Commerce faculties in UG classes and PG in the subjects of Economics & Mathematics. The college campus extended over an area of 20 acres has a play ground, adequate sports facilities, Career Guidance and Counselling Cell, SC & ST cell, UGC cell, NSS, NCC, Scouts and Guides, Red-Ribbon Club, Eco-Club, Smart class rooms, Conference room, Well equipped laboratories, A central library, Girls common room, PTA Association and different committees for the overall development of the students and hence institute. Each year college students got top positions in Inter-college, Inter-varsity, National and International events. The college is affiliated to H.P.U. Shimla; recognized by UGC New Delhi, under section 2(f) and 12B of UGC Act 1956 and NAAC accredited with 'B' grade. The college has 44 sanctioned posts of teachers in various subjects along with requisite ministerial and technical staff. The highly qualified and dedicated team of teachers leaves no stone unturned to contribute their share to complete the mission of brightening the future of students.

## College Staff

<b>Principal</b>		
Post Vacant		
<b>Arts Faculty</b>		
<b>Department of Economics</b>		
<b>Name</b>	<b>Designation</b>	<b>Qualification</b>
Mrs. Neeraj Kaushal	Assistant Professor	M.A., M.Phil.
Vacant = 02 posts		
<b>Department of English</b>		
Mrs. Bhavna	Assistant Professor	M.A., M.Phil.
Vacant = 02 posts		
<b>Department of Geography</b>		
Sh. Rajiv Kumar	Assistant Professor	M.A. M.Phil.
<b>Department of Hindi</b>		
Misss Neha Mishra	Assistant Professor	M.A.
Vacant = 02 posts		
<b>Department of History</b>		
Sh. Anil Kumar	Assistant Professor	M.A., M.Phil
<b>Department of Journalism and Mass Communication</b>		
Sh. Sudhir	Assistant Professor	M.A.
<b>Department of Music</b>		
Dr. Amrit Lal	Assistant Professor	M.A., Ph.D.
Vacant (V) = 02 posts		
<b>Department of Physical Education</b>		
Dr. Ashwani Kumar	Associate Professor	M.P.Ed., Ph.D.
<b>Department of Tour and Travel</b>		
Sh. Vineet Kamal	Assistant Professor	M.A., M.Phil.
<b>Department of Sanskrit</b>		
Sh. Anil Kumar	Assistant Professor	M.A., M.Phil.
Vacant = 01 post		
<b>Department of Political Science</b>		
Vacant = 02 posts		
<b>Library</b>		
Mrs. Shishna Kumari	Assistant Librarian	Diploma in Lib. sciences
<b>Commerce Faculty</b>		
<b>Department of Commerce</b>		
Mrs. Rajni Devi	Assistant Professor	M.Com.
Sh. Nishant Narang	Assistant Professor	M.Com., MBA
Ms Bhavnika M	Assistant Professor	M.Com., M.Phil
<b>Science Faculty</b>		
<b>Department of Botany</b>		
Dr. Rakesh Kumar	Assistant Professor	M.Sc. Ph.D.
Vacant = 01 post		

<b>Department of Zoology</b>		
Miss Rekha	Assistant Professor	M.Sc. , M.Phil.
Vacant = 01 post		
<b>Department of Physics</b>		
Sh. Sidharth	Assistant Professor	M.Sc. (Hons.)
Dr. Akshay Kumar	Assistant Professor	M.Sc. , Ph.D.
Mrs. Shashi Bala	Assistant Professor	M.Sc. , M.Phil.
Mrs. Shikha Rana	Assistant Professor	M.Sc. , M.Phil.
Vacant = 01 post		
<b>Department of Chemistry</b>		
Dr. Kamakshi Lumba	Assistant Professor	M.Sc., M.Phil., Ph.D.
Sh. Gulshan Rai	Assistant Professor	M.Sc., M. Phil
Sh. Kamlesh Prashar	Assistant Professor	M.Sc., M. Phil
Vacant = 02 posts		
<b>Department of Mathematics</b>		
Sh. Anil Kumar	Assistant Professor	M.Sc., M.Phil.
Vacant = 04 posts		
<b>Department of Computer Science</b>		
Sh. Vikas Bhasin	Assistant Professor	MCA, M.Phil

<b>Office Staff</b>	
Sh. Ravinder Kumar	Superintendent Grade-II
Sh. Dinesh Kumar	Clerk
Sh. Tarjan Sharma	SLA
Sh. Sunil Kumar	LA
Sh. Ajay Singh	Tabla Vadak
Vacant Posts: Sr. Asstt.= 01, SLA = 01, JLA = 03	

<b>Class – IV Staff</b>	
Smt. Anjana Devi	Peon
Smt. Gurmeet Kour	Peon on Daily Wages
Sh. Ramesh Singh	Peon-cum-Chowkidar
Smt. Nirmla Devi	Peon-cum-Chowkidar
Smt. Tripta Devi	Peon-cum-Chowkidar
Smt. Sushma Devi	Peon-cum-Chowkidar
Smt. Usha Devi	Peon-cum-Chowkidar
Smt. Bimla Devi	Peon-Cum-Chowkidar

## COUNSELLING / ADMISSION COMMITTEES

(For offline mode of admission)

<b>Science Faculty</b> <b>Time : 100am to 1.30pm</b>			
<b>Convenor: Sh. Sidharth</b>			
Sr. No.	Subject	Teacher	Place
1.	Botany & Zoology	Dr. Rakesh Kumar	Botany lab.
		Ms Rekha	
2.	Chemistry	Dr. Kamakshi Lumba	Chemistry lab.
		Sh. Gulshan Rai	
3.	Physics	Dr. Akshay Kumar	Physics lab.
		Smt. Shashi Bala	
4.	Mathematics	Sh. Kamlesh Kumar	P.G. Block
		Sh. Anil Kumar	

<b>Commerce Faculty</b> <b>Time : 100am to 1.30pm</b>			
<b>Convenor: Smt. Rajni Devi</b>			
Sr. No.	Subject	Teacher	Place
5.	Commerce	Sh. Nishant Narang	Room No. 16
		Ms Bhavnika M	

<b>Arts Faculty</b> <b>Time : 100am to 1.30pm</b>			
<b>Convenor: Mrs. Neeraj Kaushal</b>			
Sr. No.	Subject	Teacher	Place
6.	Computer Applications, Sanskrit & Physical Education	Sh. Vikas Bhasin	Room No. 18
		Sh. Anil Kumar (Skt)	
7.	English, Hindi & Political Science	Ms Neha Mishra	Room No. 102
		Smt. Bhavna	
8.	Economics	Smt. Shikha Rana	Room No. 101
9.	History	Sh. Anil Kumar	Room No. 17
10.	Geography	Sh. Rajiv Kumar	Geography Deptt.
11.	JMC and Tour & Travel	Sh. Sudhir	Room No. 105
		Sh. Vineet Kamal	
12.	Music I & V	Dr. Amrit Lal	Music Room

### Final Committee:

1. Sh. Sidharth
2. Smt. Neeraj Kaushal
3. Smt. Rajni Devi

## COMMITTEES FOR THE SESSION: 2020-21

### 1. College Advisory Committee

Sr. No.	Name	Department	Position
1.	Sh. Sidharth	Physics	Convener
2.	Dr. Kamakshi Lumba	Chemistry	Member
3.	Dr. Rakesh Kumar	Botany	Member
4.	Mrs. Shashi Bala	Physics	Member
5.	Mrs Neeraj Kaushal	Economics	Member

### 2. Discipline and Anti Ragging Committee

Sr. No.	Name	Department	Position
1.	Sh.Sidharth	Physics	Convener
2.	Dr. Kamakshi Lumba	Chemistry	Member
3.	Dr. Rakesh Kumar	Botany	Member
4.	Smt. Shashi Bala	Physics	Member
5.	Sh. Vikas Bhasin	Computer Science	Member
6.	Sh. Rajeev Kumar	Geography	Member
7.	Sh. Anil Kumar	History	Member
8.	Miss Neha Mishra	Hindi	Member
9.	Sh. Nishant Narang	Commerce	Member

### 3. Discipline and Anti Ragging Groups (Science Block-Ground Floor)

Sr. No.	Name	Department	Position
1.	Dr. Kamakshi Lumba	Chemistry	Convener
2.	Sh. Kamlesh Kumar	Chemistry	Member
3.	Sh. Gulshan Rai	Chemistry	Member
4.	Sh. Amrit Lal	Music	Member



**(Science Block-First Floor)**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1	Dr. Rakesh Kumar	Botany	Convener
2	Miss Rekha	Zoology	Member

**(Science Block-Second Floor)**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1.	Sh.Sidharth	Physics	Convener
2.	Mrs. Shashi Bala	Physics	Member
3.	Dr. Akshay Kumar	Physics	Member
4.	Mrs. Shikha Rana	Physics	Member

**(PG Block)**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1	Mrs. Neeraj Kaushal	Economics	Convener
2	Sh. Anil Kumar	Mathematics	Member

**(Commerce Block)**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1	Mrs. Rajni Bala	Commerce	Convener
2	Sh. Nishant Narang	Commerce	Member
3	Miss Bhavnika M	Commerce	Member

**(I.T. Lab., Conference Room, Sports Room Area)**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1.	Sh. Vikas Bhasin	Computer Science	Convener
2.	Mrs. Bhavna Kumari	English	Member
3.	Vineet Kamal	Tours & Travel	Member

**(Canteen, Parking Gate, Ground)**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1	Sh. Rajeev Kumar	Geography	Convener
2	Sh. Sudhir	JMC	Member
3	Sh. Anil Kumar	History	Member

**4. Parking Law and Order Committee**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1	Sh. Sudhir	JMC	Convener
2	Sh. Anil Kumar	History	Member
3	Sh. Anil Kumar	Sanskrit	Member

**5. Attestation Committee**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1.	Sh. Kamlesh Kumar	Chemistry	Convener
2.	Mrs. Shashi Bala	Physics	Member
3.	Sh. Vikas Bhasin	Computer Science	Member
4.	Mrs. Neeraj Kaushal	Economics	Member
5.	Mrs. Rajni Devi	Commerce	Member

**6. First Aid Committee**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1	Miss Rekha	Zoology	Convener
2	Miss Neha Mishra	Hindi	Member
3	Sh. Vineet Kamal	Tour & Travel	Member

**7. Career Counseling & Guidance Cell**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1	Sh. Rajeev Kumar	Geography	Convener
2	Sh. Sudhir	JMC	Member

### 8. College Development, Cleanliness and Campus Beautification Committee

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1.	Neeraj Kaushal	Economics	Convenor
2.	Mrs Shikha Rana	Physics	Member
3.	Ms Neha Mishra	Hindi	Member
4.	Sh. Vikas Bhasin	Computer Science	Member
5.	Sh. Vineet Kamal	Tours & Travel	Member

### 9. Bus Pass Committee

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1.	Sh. Gulshan Rai	Chemistry	Convener
2.	Mrs. Neeraj Kaushal	Economics	Member
3.	Mrs. Shikha Rana	Physics	Member
4.	Rajni Devi	Commerce	Member
5.	Sh. Anil Kumar	Sanskrit	Member

### 10. Leave Sanctioning Committee

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1.	Dr. Kamakshi Lumba	Chemistry	Convener
2.	Mrs. Neeraj Kaushal	Economics	Member
3.	Mrs. Rajni Bala	Commerce	Member

## 11. Fee Concession and Scholarship Committee

Sr. No.	Name	Department	Position
1.	Sh. Sidharth	Physics	Convener
2.	Dr. Kamakshi Lumba	Chemistry	Member
3.	Dr. Rakesh Kumar	Botany	Member
4.	Sh. Kamlesh Kumar	Chemistry	Member
5.	Mrs. Shashi Bala	Physics	Member
6.	Sh. Vikas Bhasin	Computer Science	Member
7.	Sh. Rajeev Kumar	Geography	Member
8.	Mrs. Bhavna Kumari	English	Member
9.	Mrs. Neeraj Kaushal	Economics	Member
10.	Sh. Sudhir	JMC	Member
11.	Mrs. Shikha Rana	Physics	Member
12.	Miss Rekha Tapasvi	Zoology	Member
13.	Mrs. Rajni Devi	Commerce	Member
14.	Nishant Narang	Commerce	Member

## 12. College Magazine Committee

Sr. No.	Name	Department	Position
1.	Sh. Sidharth	Physics	Chief Editor / Convener
2.	Dr. Rakesh Kumar	Botany	Editor: Science Section
3.	Sh. Kamlesh Kumar	Chemistry	Editor: Phy. Edu. Section
4.	Mrs. Bhavna Kumari	English	Editor: English Section
5.	Sh. Sudhir	JMC	Editor: Photography Section
6.	Mrs. Shikha Rana	Physics	Editor: Pahari Section
7.	Mrs. Rajni Bala	Commerce	Editor: Planning Forum Section
8.	Miss Neha Mishra	Hindi	Editor: Hindi Section
9.	Sh. Anil Kumar	Sanskrit	Editor: Sanskrit Section
10.	Sh. Vineet Kamal	Tours & Travel	Editor: Chronicle section

**13. Sports Advisory Committee**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1.	Dr. Rakesh Kumar	Botany	Member
2.	Mrs. Shashi Bala	Physics	Member
3.	Dr. Akshay Kumar	Physics	Member
4.	Mrs. Neeraj Kaushal	Economics	Member

**14. Hostel Advisory Committee**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1.	Sh. Rajeev Kumar	Geography	Convener
2.	Sh. Sudhir	JMC	Member
3.	Sh. Anil	Sanskrit	Member
4.	Dr. Amrit Lal	Music	Member

**15. Time Table Committee**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1.	Dr. Kamakshi Lumba	Chemistry	Convener
2.	Mrs. Neeraj Kaushal	Economics	Member
3.	Mrs. Rajni Devi	Commerce	Member

**16. House Exams/MTT and Internal Assessment Committee**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1	Mrs. Shashi Bala	Physics	Convener
2	Mrs. Shikha Rana	Physics	Member
3	Sh. Vineet Kamal	Tours & Travel	Member

**17. CSCA Elections Committee**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1.	Sh. Sidharth	Physics	Convener
2.	Dr. Rakesh Kumar	Botany	Member
3.	Mrs. Shashi Bala	Physics	Member
4.	Ms Rekha	Zoology	Member

**18. Women Grievance and Redressal and Harassment Committee**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1.	Dr. Kamakshi Lumba	Chemistry	Convener
2.	Mrs. Shashi Bala	Physics	Member
3.	Mrs Bhavna Kumari	English	Member
4.	Mrs. Neeraj Kaushal	Economics	Member
5.	Mrs. Shikha Rana	Physics	Member
6.	Miss Rekha	Zoology	Member
7.	Mrs. Rajni Devi	Commerce	Member
8.	Miss Neha Mishra	Hindi	Member
9.	Miss Bhavnika M	Commerce	Member

**19. ST / SC Cell**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1.	Sh. Anil Kumar	History	Convener
2.	Mrs. Rajni Bala	Commerce	Member
3.	Sh. Anil Kumar	Sanskrit	Member

**20. Legal Cell**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1.	Sh. Sidharth	Physics	Convener
2.	Dr. Kamakshi Lumba	Chemistry	Member
3.	Dr. Rakesh Kumar	Botany	Member
4.	Sh. Balwan Singh		Member

**21. Finance and Accounts Monitoring Cell**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1.	Sh. Vikas Bhasin	Comp. Science	Convener
2.	Sh. Nishant Narang	Commerce	Member
3.	Sh. Anil Kumar	Mathematics	Member

**22. Academic Council**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1.	Sh. Sidharth	Physics	Convener
2.	Dr. Kamakshi Lumba	Chemistry	Member
3.	Dr. Rakesh Kumar	Botany	Member
4.	Dr. Akshay Kumar	Physics	Member
5.	Mrs. Neera Kaushal	Economics	Member
6.	Sh. Sudhir	JMC	Member
7.	Mrs. Rajni Bala	Commerce	Member

**23. UGC and AISHE**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1.	Sh. Sidharth	Physics	Convener
2.	Dr. Kamakshi Lumba	Chemistry	Member
3.	Dr. Rakesh Kumar	Botany	Member
4.	Sh. Vikas Bhasin	Comp. Science	Member
5.	Mrs. Rajni Bala	Commerce	Member

**24. IQAC**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1.	Sh. Sidharth	Physics	Convener
2.	Dr. Kamakshi Lumba	Chemistry	Member
3.	Dr. Rakesh Kumar	Botany	Member
4.	Mrs. Shashi Bala	Physics	Member
5.	Mrs Bhavna Kumari	English	Member
6.	Mrs Neeraj Kaushal	Economics	Member
7.	Sh. Vikas Bhasin	Comp. Science	Member
8.	Sh. Ravinder Kumar	Office Supdt.	Member
9.	Sh. Rajesh Attri	Retd. Assoc. Prof.	Member
10.	Sh. Ajay Sekhri		Member

**25. Research Seminar Conference Council**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1.	Dr. Rakesh Kumar	Botany	Convener
2.	Dr. Akshay Kumar	Physics	Member
3.	Mrs. Bhavna Kumari	English	Member
4.	Mrs. Neeraj Kaushal	Economics	Member
5.	Ms Neha Mishra	Hindi	Member
6.	Bhavnik M	Commerce	Member
7.	Vineet Kamal	Tours & Travel	Member

**26. College RUSA and CBCS System Council**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1	Dr. Kamakshi Lumba	Chemistry	Convener
2	Sh. Sidharth	Physics	Member
3	Dr. Rakesh Kumar	Botany	Member



**27. Unnat Bharat Abhiyan (UBA Cell)**

Sr. No.	Name	Department	Position
1.	Mrs. Shikha Rana	Physics	Convener
2.	Sh. Anil Kumar	History	Member
3.	Ms Neha Misha	Hindi	Member
4.	Sh. Nishant Narang	Commerce	Member

**28. Energy Environment Cell**

Sr. No.	Name	Department	Position
1.	Mrs. Shashi Bala	Physics	Convener
2.	Dr. Akshay Kumar	Physics	Member
3.	Ms Rekha	Zoology	Member

**29. Red Ribbon Club**

Sr. No.	Name	Department	Position
1	Miss Rekha	Zoology	Convener
2	Miss Neha Mishra	Hindi	Member

**30. Green Audit**

Sr. No.	Name	Department	Position
1	Dr. Rakesh Kumar	Botany	Convener
2	Sh. Vineet Kamal	Tours & Travel	Member

**31. Cultural Committee**

Sr. No.	Name	Department	Position
1.	Dr. Kamakshi Lumba	Chemistry	Convener
2.	Sh. Rajeev Kumar	Geography	Member
3.	Mrs. Bhavna Kumari	English	Member
4.	Ms Neha Mishra	Hindi	Member
5.	Sh. Anil Kumar	Sanskrit	Member
6.	Dr. Amrit Lal	Music	Member

**32. Stage Shamyana and Sound System**

Sr. No.	Name	Department	Position
1.	Mrs. Shikha Rana	Physics	Convener
2.	Sh. Sudhir	JMC	JMC
3.	Sh. Vineet Kamal	Tours & Travel	Member

**33. NSS**

Sr. No.	Name	Department	Position
1	Sh. Anil Kumar	History	Unit-I
2	Miss Neha Mishra	Hindi	Unit-II

**34. Rover and Ranger**

Sr. No.	Name	Department	Position
1	Sh. Sudhir	JMC	Rovers
2	Mrs. Shikha Rana	Physics	Rangers

**35. NCC**

Sr. No.	Name	Department	Position
1	Sh. Nishant Narang	Commerce	Care Taker

**36. College Bursar**

Sr. No.	Name	Department	Position
1	Sh. Vikas Bhasin	Comp. Science	Bursar

**37. Local Purchase Committee**

Sr. No.	Name	Department	Position
1.	Sh. Sidharth	Physics	Convener
2.	Sh. Vikas Bhasin	Comp. Science	Member
3.	Sh. Sudhir	JMC	Member
4.	Sh. Anil Kumar	Sanskrit	Member
5.	Head of Department		Member
6.	Sh. Ravinder Kumar	Office Supdt.	Member

**38. Building Maintenance, Construction and Fund Committee**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1.	Mrs. Kamakshi Lumba	Chemistry	Convenor
2.	Dr. Akshay Kumar	Physics	Member
3.	Sh. Vikas Bhasin	Comp. Science	Member
4.	Sh. Anil Kumar	Mathematics	Member
5.	President CSCA	CSCA	Member
6.	President PTA	PTA	Member

**39. Write off Committee**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1.	Sh. Sidharth	Physics	Convener
2.	Mrs. Neeraj Kaushal	Economics	Member
3.	Mrs. Rajni Bala	Commerce	Member
4.	Head of Department	HOD	Member
5.	Sh. Ravinder Kumar	Office Supdt.	Member
6.	Sh. Dinesh Kumar	Clerk	Member

**40. Store / Record Keeping**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1.	Sh. Kamlesh Kumar	Chemistry	Convener
2.	Mrs. Shashi Bala	Physics	Member
3.	Sh. Vikas Bhasin	Comp. Science	Member
4.	Mrs Rajni Devi	Commerce	Member
5.	Sh. Sudhir	JMC	Member
6.	Sh. Anil Kumar	History	Member
7.	Sh. Nishant Narang	Commerce	Member
8.	Sh. Vineet Kamal	Tours & Travel	Member
9.	Sh. Anil Kumar	Sanskrit	Member
10.	Sh. Ravinder Kumar	Office Supdt.	Member
11.	Sh. Dinesh Kumar	Clerk	Member
12.	Smt. Nirmala Devi	Peon cum Chowkidar	
13.	Smt. Tripta Devi	Peon cum Chowkidar	
14.	Smt. Sushma Devi	Peon cum Chowkidar	
15.	Smt. Usha Devi	Peon cum Chowkidar	
16.	Gurmeet Kour	Peon cum Chowkidar	

**41. Old Students Association**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1	Dr. Kamakshi Lumba	Chemistry	Convener
2	Mrs. Shikha Rana	Physics	Member
3	Miss Rekha	Zoology	Member
4	Sh. Anil Kumar	History	Member

**42. Canteen Committee**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1	Dr. Rakesh Kumar	Botany	Convener
2	Mrs. Shikha Rana	Physics	Member
3	Sh. Anil Kumar	Mathematics	Member

**43. Library Books Purchase**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1.	Sh. Sidharth	Physics	Convener
2.	Dr. Kamakshi Lumba	Chemistry	Member
3.	Dr. Rakesh Kumar	Botany	Member
4.	Sh. Vikas Bhasin	Comp. Science	Member
5.	Mrs. Bhavna Kumari	English	Member
6.	Mrs Neeraj Kaushal	Economics	Member
7.	Sh. Sudhir	JMC	Member
8.	Sh. Anil Kumar	History	Member
9.	Mrs. Rajni Devi	Commerce	Member
10.	Miss Rekha	Zoology	Member
11.	Sh. Anil Kumar	Mathematics	Member
12.	Sh. Vineet Kamal	Tours & Travel	Member
13.	Head of Department	HOD	Member

**44. College Property and maintenance of Electricity Work etc.**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1.	Sh. Sidharth	Physics	Convener
2.	Mrs. Bhavna Kumari	English	Member
3.	Sh. Sudhir	Mathematics	Member

**45. NAAC Committee**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1.	Sh. Sidharth	Physics	Member Convener
2.	Dr. Kamakshi Lumba	Chemistry	Member
3.	Dr. Rakesh Kumar	Botany	Member
4.	Mrs Neeraj Kaushal	Economics	Member
5.	Mrs. Rajni Bala	Commerce	Member
6.	Miss Neha Mishra	Hindi	Member
7.	Vineet Kamal	Tours & Travel	Member

**46. Maintenance of Computers and College website**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1.	Sh. Sidharth	Physics	Convener
2.	Dr. Akshay Kumar	Physics	Member
3.	Sh. Vikas Bhasin	Comp. Science	Member
4.	Sh. Nishant Narang	Commerce	Member (college website)

**47. Gender Champion**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1.	Dr. Kamakshi Lumba	Chemistry	Convener

**48. Ek Bharat Shreshth Bharat (EBSB):**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1.	Dr. Kamakshi Lumba	Chemistry	Convener

**49. Prize Purchase and Distribution**

<b>Sr. No.</b>	<b>Name</b>	<b>Department</b>	<b>Position</b>
1.	Sh. Sidharth	Physics	Convener
2.	Sh. Anil Kumar	Sanskrit	Member
3.	Sh. Vineet Kamal	Tours & Travel	Member
4.	Dr. Amrit Lal	Music	Member
5	Sh. Ravinder Kumar	Office Supdt.	Member

**50. College Public Information Officer**

1.	Dr. Ashwani Kumar	Officiating Principal	PIO
2.	Sh. Ravinder Dhiman	Office Supdt.	APIO

**Number of seats available in each subject (DSC-I / CC-I) for admission in First Year**  
(Depending on faculty, resources and infrastructure available)

<b>Sr. No.</b>	<b>Subject</b>	<b>No. of seats</b>
1.	ECONOMICS	120
2.	ENGLISH	80
3.	HINDI	120
4.	HISTORY	120
5.	MUSIC (I)	30
6.	MUSIC (V)	60
7.	PHYSICAL EDUCATION	80
8.	POL. SCIENCE	120* (*Presently teacher's posts vacant)
9.	COMMERCE	200
10.	BOTANY	120
11.	ZOOLOGY	120
12.	CHEMISTRY	140
13.	MATHEMATICS	140
14.	PHYSICS	140
15.	COMPUTER APPLICATION	80
16.	BJMC	30
17.	SANSKRIT	80
18.	GEOGRAPHY	80
19.	TOURS & TRAVEL	30

**Note:-**

1. If a candidate seeking admission is willing to give more than three preferences for DSC-I he/she will have to fill a separate admission form.

## **Procedure of Admission for UG Classes**

### **(For Registration through online mode)**

1. Read the instructions thoroughly as given in the prospectus.
2. Keep soft copy of following documents with you:
  - a. passport size photograph
  - b. Signature specimen
  - c. Matric and 10+2 certificates
  - d. Character certificate (not more than 6 months earlier) from the head of the institution last attended (original character certificate to be attached with the admission form. For gap cases, character certificate from Panchayat Pradhan / Gazetted Officer along with self declaration for the gap earlier).
  - e. SC/ST/PH/Sports/PwD/Cultural Certificates
  - f. Bonafide Certificate for Himachali girls/J&K students.
  - g. Photocopy of Aadhar Card.
  - h. Photocopy of bank account number.
  - i. Migration certificate for students, if passed +2 from other than HPBSE Dharamshala.
  - j. If applicable, single girl child affidavit from the competent authority and certificate being a single girl child from the SDM/Tehsildar of the area concerned.
3. Go through the link available on the college website.
4. Fill in the applicable registration form of BA/B.Sc./B.Com.
5. Upload your photograph, signature and the required documents (should be clearly visible)
6. Submit the admission form.
7. Your admission confirmation will be communicated later by the admission committee.



**(For admission through offline mode)**

1. Fill in the application forms in your own handwriting and get it signed by your parent/local guardian.
2. Get three passport size photographs and Photostat copies of Matric, 10+2, Character Certificate (original), SC/ST/Sports/ Cultural/Physically handicapped certificate. Bring migration certificate from School Board other than H.P.B.S.E., Bonafide Himachali (For girls).
3. Any gap of one year or more in the academic career of an applicant must be supported by documentary evidence/ affidavit as the proof of his/her activities during the period of gap and fresh character certificate from any gazetted officer / Panchayat Pradhan. Submission of false document/ affidavit is a legal offence.
4. Bring original documents at the time of admission/ Counseling.
5. Bring parent or local guardian at the time of admission.
6. For fees and funds consult fee chart.
7. As per H.P. university roster, reservations are available for S.C./S.T./PwD/Sports/Cultural applicants. In case the reserved seats remain vacant the same shall be thrown open for general category and filled in the order of merit.
8. PwD applicants seeking fee concession must furnish their status certificate from Medical Board.
9. Only those students who have passed in all subjects in 10+2 from the National Open School (Delhi) shall be admitted, subject to the minimum eligibility conditions stated above.
10. Admission is also open to an applicant who has any degree from foreign University/Board /College which is recognized by Association of Indian Universities /or the H.P. University.
11. An applicant must not be more than 23 years of age (25 years for girls only) on 01-07-2019 and must not have been born earlier to 01-07-1996. The upper age limit is raised to 26 years for S.C. and S.T. applicants. However, in case of overage applicants, the Vice Chancellor, H.P. University may allow a relaxation up to six months.
12. Admission to various classes will be made only on the recommendation of the admission committee constituted for the purpose.
13. Students are advised to pay their dues personally.
14. Make sure you get your fee receipt before leaving the counter. In case of any difficulty, consult any faculty member.
  - (a) Every students must pay dues on the dates notified from time to time or they will be fined.
  - (b) In case of non-payment of dues on time, the seat will be allotted to next candidate in waiting list at the time of admission.
  - (c) Registration fee will not be charged from a student migrating from another college if he/she is already registered with H.P. University.

**Note:**

Bring your admission stip/fee receipt for the issue of Library card and entry in the class attendance register.

## RESERVATION OF SEATS:

Admission to the courses shall be subject to the following conditions:

(a) 15% and 7.5% seats shall be reserved for SC and ST candidates respectively, who have passed their qualifying examination from H.P. Board of School Education or any other school located within the territorial jurisdiction of H.P. of any other school boards e.g. CBSE or ICSE etc.

(b) The remaining 77.5% seats shall be filled as under:-

i) 25% of the seats for admission shall be open for all the candidates irrespective of the institution from where they have passed their qualifying examination.

(ii) 75% of the seats shall be filled out of the candidates who have passed their qualifying examination from H.P. Board of School Education or any other school located within the territorial jurisdiction of H.P. or any other school boards e.g. CBSE or ICSE etc., subject to the following reservations:

(a) 5% of the seats shall be reserved for outstanding performance in sportsmen/women.

(b) 5% of the seats shall be reserved for outstanding performance in cultural activities.

(c) 5% of the seats shall be reserved for persons with disabilities (except in department of physical education) with a minimum of 40% % disability.

1PwD	11	21PwD	31	41ST(PwD)	51	61CUL(PwD)	71	81CUL(PwD)	91SC	101PwD	111
2	12SC	22	32	42	52SC	62	72SC	82	92	102	112
3	13ST	23	33SC	43	53ST	63	73	83	93ST	103	113SC
4	14	24	34	44	54	64	74	84	94	104	114
5	15	25	35	45	55	65SC	75	85SC	95	105	115
6	16	26SC	36	46SC	56	66	76	86	96	106SC	116
7SC	17	27ST	37	47	57	67ST	77	87	97SC	107ST	117SP
8	18SC	28	38CUL	48	58	68	78SC	88	98CUL	108	118CUL
9	19SP	29	39SC	49	59SC	69	79SP	89	99SP	109	119SC
10	20CUL	30	40SP	50	60SP	70	80ST	90	100	110	120ST

**Abbreviation:** SC-Scheduled Caste (15%); ST-Scheduled Tribe (7.5%); SP-Sports Person (5%); PwD-Persons with Disabilities (5%); CUL-Cultural (5%)

c.) Two supernumerary seats for "Single Girl Child" candidate is reserved in DSC/CC (on merit basis if more than two applicants) provided the candidate fulfills the minimum qualification criteria.

d.) Two supernumerary seats for "J&K" candidates are reserved in each DSC/CC (on merit basis if more than two applicants) provided the candidate fulfills the minimum qualification criteria.

## **MIGRATION**

Only those students will be migrated who have genuine reasons. On migration from other institution, funds for the entire session and tuition fee from the time of joining the College shall be charged.

## **2. ELIGIBILITY**

### **2.1 For Admission in UG Course**

a. A pass in the Senior Secondary (+2) Examination (Academic Stream) conducted by H.P. Board of School Education or an examination accepted as equivalent thereto by the v a r i o u s bodies of the H.P. U.

(i) Provided that the candidates who have passed the qualifying examination with science stream shall be given preference in admission to B.Sc. programme.

(ii) Provided that the candidates who have passed the qualifying examination with commerce steam shall be given preference in admission to B.Com. programme.

(iii) Provided that the candidates who have passed qualifying examination with arts stream/humanities shall be given preference in admission to BA programme.

**2.2** The Candidate in 1st Year of UG Course will be admitted on the merit basis (percentage of marks/grade obtained in 10+2 examination).

### **2.3 Choosing a Programme / Study Course:**

**2.3.1** From academic session 2018-19 onwards, at the time of admission each student will identify a Discipline Specific Course (DSC-I) or Core Course-I (CC-I), Core Course-II (CC-II), Ability Enhancement Compulsory Course (AECC) & Compulsory Course or Core Course-III (CC-III) as mentioned in table.

**2.3.2** DSC / CC / Compulsory Courses/DSE/GEC are of six credits each while AECC & SEC are of four credits each.

### **2.4 For the Degree with a particular subject / Faculty:**

**2.4.1** A regular candidate shall have to undergo the prescribed course of study in college affiliated to the H.P. University for a period not less than three academic years. Enhancement Compulsory Course (AECC) & Compulsory Course or Core Course-III (CC-III) as mentioned in table.

**2.4.2** The students of session 2018-19 onwards will have to cumulate a total of 132 credits in three years (Each year accounts for 44 credits).

### **2.5 Duration (Time Frame)**

The UG programme for a regular student shall be for a minimum period of three years and a maximum period of five years from the date of admission of the candidate.

## **1. ADMISSION UNDER CHOICE BASED CREDIT SYSTEM**

### **(CBCS) UNDER RUSA:**

The CBCS provides an opportunity for the students to choose courses from the prescribed courses comprising core, elective or skill based courses. The courses can be evaluated following the grading

system, which is considered to be better than the conventional marks system. Therefore, it is necessary to introduce uniform grading system in the entire higher education in India. This will benefit the

students to move across institutions within India to begin with and across countries. The uniform grading system will also enable potential employers in assessing the performance of the candidates. In

order to bring uniformity in evaluation system and computation of the Cumulative Grade Point Average (CGPA) based on student's performance in examinations, the UGC has formulated the guidelines

to be followed.

### **Study Courses Under Choice Based Credit System:**

#### **1. Discipline Specific Course (DSC) or Core Course (CC):**

A course, which should compulsorily be studied by a candidate as a core requirement is termed as a DSC or CC.

**2. Elective Course:** Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which

provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

**2.1 Discipline Specific Elective (DSE) Course:** Elective courses may be offered by the main discipline/subject of study is referred also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

**2.2 Dissertation/Project:** An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project.

**3. Ability Enhancement Courses (AEC)/Competency Improvement Courses/Skill Development Courses/Foundation Course:** The Ability Enhancement (AE) Courses may be of two kinds: AE Compulsory Course (AECC) and AE Elective Course (AEEC).

**3.1 AE Compulsory Course (AECC):** "AECC" courses are the courses based upon the content that leads to Knowledge enhancement. They are (i) Environmental Science, (ii) English/MIL Communication) mandatory for all disciplines.

**3.2 AE Elective Course (AEEC) or Skill Enhancement Course (SEC):** AEEC or SEC courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies,

skills etc. These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based instruction.

#### **4. Students Course wise Continuous Comprehensive Assessment (CCA) and Evaluation**

All courses involve an evaluation system of students that has the following components:

**(i) Term End Examination:** It is of three hour duration covering whole syllabus of the course and accounts for 70% in theory for Arts and Commerce where practicals are not involved. For Science and the subjects/courses where practicals are involved it is 50% in theory, 20% in practicals and 30% in CCA/IA.

**(ii) Continuous Comprehensive assessment (CCA):** For determining CCA following procedure is applicable:

- a) 5 marks for attendance.
- b) 5 marks for class test to be taken on completion of 40% of syllabus by the class teacher.
- c) 10 marks for house test to be taken on completion of 75% of syllabus.
- d) 10 marks for assignments, tutorials, general behaviour of student.

**Classroom Attendance** – Each student will have to attend a minimum of 75% Lectures / Tutorials / Practical's. A student having less than 75% attendance will not be allowed to appear in the Term End Examination.

\* Provided that those having between 74% and 65% attendance will apply for exemption in a prescribed form accompanied by clear reason(s) for absence to the authorized functionaries.

\* Provided that those having between 64% and 50% attendance will apply for exemption in a prescribed form accompanied by a Medical Certificate from a Government Hospital.

\* Provided that exemption from 75% attendance will be given to those participating in prescribed co-curricular activities (e.g. NCC, NSS, Youth Festivals, Sports etc.) to the extent of 25% (making the necessary attendance as 50% in these cases). However, the claim for this exemption should be supported by authenticated certificate from the concerned college authorities.

\* Provided further that those getting the exemptions, except for those getting exemptions for co-curricular activities will not be entitled for getting the CCA marks for classroom attendance as given below.

**Classroom Attendance Incentive:** Those having greater than 75% attendance (for those participating in Co-curricular activities, 25% will be added to percent attendance) will be awarded CCA marks as follows:

- > 75% but < 80% 1 marks
- > 80% but < 85% 2 marks
- > 85% but < 90% 3 marks
- > 90% but < 95% 4 marks
- > 95% 5 marks

**4.1** The registration for the Term End Examination will be done at the time of the enrollment for the course. The fee for the Term End Examination will also be collected at that time as decided by the university from time to time.

**Subject Combinations offered by College (Tentative)**

**for students of B.A. with a particular subject:**

Column -1	Column - 2	Column – 3
<b>DSC-I/CC-I</b>	<b>DSC-II/CC-II</b>	<b>GEC</b> (To be selected in V <sup>th</sup> semester)
Mathematics	Economics	Select from History or Pol. Sc.
Economics	History; Pol. Sci.; Math	Select any one course from Column – 2, But other than DSC/CC already offered from column -1 & column -2
History	Pol. Sc.; Phy.Edu., Hindi	
Political Science	History; Economics, Hindi	
Physical Education	History; Pol. Sc., Hindi	
Hindi	History; Music; Phy. Edu.	
English	Economics; Pol. Sc., Geography	
Music	Hindi; Economics; Pol. Sc.	
Sanskrit	History; Music; Phy. Edu.	
Geography	History; Economics, English	
Journalism & Mass Communication	Hindi; English	
Computer Applications	Geography; Economics	
Tour and Travel	Geography; History; Hindi	

**Subject Combinations offered for the students of B.Sc. with a particular subject**

Sr. No.	DSC-I	DSC-II	DSC-III	Remarks
1.	Botany	Zoology	Chemistry	DSC-II can be DSC-III and Vice versa. Students have to study two courses each from DSC-I, II & III i.e. total six courses of 6 credits each along with two AECC/AEEC/SEC of 4 credits each for earning a total of 44 credits in a year.
2.	Zoology	Botany	Chemistry	
3.	Chemistry	Botany	Zoology	
4.	Chemistry	Physics	Mathematics	
5.	Physics	Chemistry	Mathematics	
6.	Physics	Maths	Computer Sci.	
7.	Maths	Chemistry	Physics	
8.	Maths	Physics	Computer Sci.	
9.	Computer Sci.	Physics	Mathematics	

**Courses to be studied under Three Year Degree Course  
(Annual System)**

YEAR	B.A.		B.Sc.		B.Com.	
	Course	Credits	Course	Credits	Course	Credits
<b>FIRST YEAR</b>	Compulsory English-1 (ENG CE 101)	6	DSC-IA	6	Compulsory English-1 (ENG CE 101)	6
	Hindi/Skt/MIL-1 Prayojanmulak Hindi (HIND101)	6	DSC-IB	6	Hindi/Skt/MIL-1 Prayojanmulak Hindi (HIND101)	6
	DSC-IA	6	DSC-2A	6	BC 1.1	6
	DSC-IB	6	DSC-2B	6	BC 1.2	6
	DSC-2A	6	DSC-3A	6	BC 1.3	6
	DSC-2B	6	DSC-3B	6	BC 1.4	6
	Environment Studies (AECC-1)	4	Environment Studies (AECC-1)	4	Environment Studies (AECC-1)	4
AECC-2 ENG AECC 104 or Hind104	4	AECC-2 (English) ENG AECC 104	4	AECC-2 ENG AECC 104 or Hind104	4	
<b>Total</b>	<b>44</b>	<b>Total</b>	<b>44</b>	<b>Total</b>	<b>44</b>	
<b>SECOND YEAR</b>	Compulsory English-2 (ENG CE 201)	6	DSC-IC	6	Compulsory English-2 (ENG CE 201)	6
	Hindi/Skt/MIL-2 Anivarya Hindi 'Rachnapunj' (HIND201)	6	DSC-ID	6	Hindi/Skt/MIL-2 Anivarya Hindi 'Rachnapunj' (HIND201)	6
	DSC-IC	6	DSC-2C	6	BC 2.1	6
	DSC-ID	6	DSC-2D	6	BC 2.2	6
	DSC-2C	6	DSC-3C	6	BC 2.4	6
	DSC-2D	6	DSC-3D	6	BC 2.5	6
	SEC/AEEC-1	4	SEC/AEEC-1	4	SEC/AEEC-1: BC 2.3	4
SEC/AEEC-2	4	SEC/AEEC-2	4	SEC/AEEC-2: BS 2.6	4	
<b>Total</b>	<b>44</b>	<b>Total</b>	<b>44</b>	<b>Total</b>	<b>44</b>	
<b>THIRD YEAR</b>	DSE-IA	6	DSE-IA	6	DSE-1	6
	DSE-IB	6	DSE-IB	6	DSE-2	6
	DSE-2A	6	DSE-2A	6	DSE-3	6
	DSE-2B	6	DSE-2B	6	DSE-4	6
	GEC-1	6	DSE-3A	6	GEC-1: BC 3.1(c)	6
	GEC-2	6	DSE-3B	6	GEC-2: BC 3.8	6
	SEC/AEEC-3	4	SEC/AEEC-3	4	SEC/AEEC-3: BC 3.1(b)	4
SEC/AEEC-4	4	SEC/AEEC-4	4	SEC/AEEC-4: BC 3.7	4	
<b>Total</b>	<b>44</b>	<b>Total</b>	<b>44</b>	<b>Total</b>	<b>44</b>	
<b>GRAND TOTAL</b>	<b>132</b>	<b>GRAND TOTAL</b>	<b>132</b>	<b>GRAND TOTAL</b>	<b>132</b>	

**Note:** GEC-1 and GEC-2 are other than two specific or core courses already offered by student i.e. interdisciplinary; but both (GEC-1 and GEC-2) should be from same subject. SEC/AEEC-1, 2, 3 & 4 should be from DSC-1.

**Assigning the grades to the students in the class as follows:**

<b>Category</b>	<b>Letter Grade</b>	<b>Grade Points</b>
I	S+	10.0
II	S	9.5
III	O++	9.0
IV	O+	8.5
V	O	8.0
VI	A++	7.5
VII	A+	7.0
VIII	A	6.5
IX	B+	6.0
X	B	5.5
XI	C	5.0
XII	F	0.0
XIII	I	Incomplete
XIV	P	Audit Pass
XV	X	Audit Fail

**Formula for Calculation of %age of marks scored:**

In H. P. University Shimla, the following conversion formula for absolute grading is used to convert Cumulative Grade Point Average (CGPA) in equivalent percentage for under graduate classes under CBCS system for the students enrolled from the session 2016-17 onwards:

**Percentage of the marks scored = CGPA obtained X 10**



### Tentative Fees / Funds for the Session 2020-21

Sr. No.	Name of Fee/ Fund	Amount (in Rs)	Remarks
1.	Admission fee	25	Six months (for boys & girls)
2.	Tuition fee	600	Annual (only for boys)
3.	Registration fee	200 & 400	Rs. 200 for H.P. Board & Rs. 400 for other Boards
4.	Continuation fee	10	For 2 <sup>nd</sup> & 3 <sup>rd</sup> Year
5.	Registration form fee	20	For 1 <sup>st</sup> Year only
6.	Maths practical fee	180	Annual
7.	Geography practical fee	180	Annual
8.	Physical Education fee	180	Annual
9.	Music practical fee	180	Annual
10.	Chemistry practical fee	240	Annual
11.	Physics practical fee	240	Annual
12.	Botany practical fee	240	Annual
13.	Zoology practical fee	240	Annual
14.	Holiday home fee	1	Annual
15.	Youth welfare fund	15	Annual
16.	Sports fee	15	Annual
17.	Library security fee	100	Annual (refundable) for 1 <sup>st</sup> year
18.	Building fund	120	Annual
19.	Cultural activities	20	Annual
20.	House exam fee	80	Annual
21.	Magazine fund	50	Annual
22.	Student aid fund	2	Annual
23.	Campus development fund	10	Annual
24.	Book replacement fund	25	Annual
25.	Medical aid fund	6	Annual
26.	A.F.	300	Annual
27.	Identity card	10	Annual
28.	Furniture repair fund	10	Annual
29.	Rovers & Rangers fund	60	Annual
30.	Sports fund	240	Annual
31.	Computer & Internet fund	20	Annual
32.	Migration fee inter college	50	
33.	Migration fee inter university	50	
34.	University development fund	500	Annual (Rs. 250 for IRDP/BPL)
35.	NCC fund	5	Annual
36.	Per practical arts fund	90	Annual
37.	JMC Practical Fee	180	Annual
38.	PTA fund	700	Annual

- Note :-**
- i) Late fee Charges: Rs. 10/- per day or as per the university rules.
  - ii) A fee of Rs. 20/- to be deposited if a duplicate I-Card is required.
  - iii) Examination fee as per university rules.
  - iv) Brother / Sister fee concession as per university rules.

**Absence and Other Fines:**

1. Absence Fine Per period Rs. 01/-
2. Absence from practical Rs. 03/- (per practical)
3. Late payment of dues Rs. 01/- (per day)
4. Late return of Library books Rs. 01/- (per day)

**Note: (a) In case a student doesn't deposit college dues, his/her name will be considered automatically struck-off from the College rolls.**

**(b) If a student does not claim refundable security deposits within one year of leaving the college his/her claim of refund thereafter shall not be entertained. All the students are advised to pay no money to any officials of the college without proper receipt.**

**Hostel:**

The college has a boys hostel for SC/ST students. There are 26 rooms with total capacity of 105 students. Hostel accommodation can be given to the students belonging to OBC and general category if some of the rooms falls vacant after being allotted to SC/ST students. Hostel charges are as follows ;

1. Hostel security (refundable) – Rs. 1000.00
2. Mess security (refundable) – Rs. 1500.00
3. Room Rent (per month) – Rs. 121.00  
(No room rent shall be charged from SC/ST students)
4. Electricity charges (per month) – Rs. 132.00
5. Water charges (per month) – Rs. Rs. 17.00
6. Miscellaneous charges (per month) – Rs. 30.00  
(Maintenance, sweeper, entertainment etc.)

### Procedure of Admission for M.A./M.Sc. Maths (40 seats) and M.A. Economics (40 seats)

This year admission to M.A./M.Sc. Maths and M.A. Economics will be on the rank in University Entrance Exam. Student interested in admissions in the college will have to apply separately after the declaration of the entrance test result. Admission will be opened with the permission of University. Students are advised to contact the college office (contact no. 01893 250024) just after the declaration of result of entrance test.

#### Eligibility

A Bachelor's degree of a university established by law in India (with the subject of study for M.A./M.Sc. as one of the subject with a minimum of 48 credits in major subject, 48 credits in two minor subjects 9 credits in compulsory subjects, 1 credit in GI and hobby with aggregate of 106 credits for the award of pass degree.

OR

A Bachelor's degree with at least 50% marks in aggregate (45% in case of SC/ST Candidate) from a university established by law in India.

#### Age Limit

26 years (28 years for Girls) as on 1st July 2020)

The Upper age limit shall be raised to 29 years for SC/ST students (both girls and boys)

The Principal, at his discretion may give relaxation of 6 months to be eligible students,

#### Basis of Admission

The admission to these course will be made strictly on the basis of marks obtained in the Entrance Test and shall be open to all, subject to the reservation approved by the University.

The minimum qualifying marks for the Entrance Test will be 35% for calling the candidates for Interview/Admission.

#### Course Offered in M.A./M.Sc. Maths

Semester I		Semester III	
M101	Real Analysis-I	M301	Complex Analysis
M102	Advanced Algebra-I	M302	Topology
M103	Ordinary Differential Equations	M303	Complex Analysis
M104	Operations Research-I	M304	Operations Research-I
M105	Fluid Dynamics	M305	Mathematical Statistics
Semester II		Semester IV	
M201	Real Analysis-II	M401	Complex Analysis-II
M202	Advanced Algebra-II	M402	Functional Analysis
M203	Partial Differential Equations	M403	Advanced Discrete Mathematics
M204	Classical Mechanics	M404	Differential Geometry
M205	Solid Mechanics	M305	Magneto Fluid Dynamics

### Courses Offered in M.A. (Economics)

Semester I	Semester III
Course I : Micro Economics	Course VII: Economics of Develop-
Course II: International Economics ment & Planning	Course VIII: History of Economics Thought
Course III: Elementary Mathematics Economics	Course IX: Any one of the following: i. Agricultural Eco. (ii) Regional Eco. (iii) Eco. of Population (iv) Basic Eco.
Semester II	Semester IV
Course IV : Micro Economics	Course X: Indian Economy
Course V : Money & Banking	Course XI: Public Finance
Course VI : Basic Statistics	Course XII: Any one of the following: i. Labour Eco. (ii) Industrial Eco. (iii) Environmental Eco.

### **N.S.S. / ROVERS & RANGERS/RED RIBBON CLUB/NCC/CAREER GUIDANCE, COUNSELLING AND PLACEMENT CELL:**

#### **(i) N.S.S.**

To inculcate the qualities of leadership, social service, discipline and patriotism among the youths the college is running N.S.S program in the college. Presently the college has two N.S.S. units comprising of 200 students. In this unit 33 % seats are reserved for the girls.

#### **(ii) Rovers & Rangers :**

The Bharat Scouts and Guides is a voluntary organization. It is devoted to the development of character of the young generation and selfless service to the country. The College has introduced Rovers and Rangers from the academic session 2015-16. Students are enrolled as Rovers and Rangers in the college. Rovers and Rangers will be given training of leadership for the service of motherland and mankind.

#### **(iii) Red Ribbon Club:**

College students can get registered as volunteers of this Club. This Club exclusively aims at launching an exhaustive campaign against AIDS, AIDS is not only a health issue but also an educational and social one. In order to translate these facts into reality, this club is not only educating and sensitizing college youths but also taking the lead in reaching out to the general public as well as the people who are unaware of AIDS.

#### **(iv) N.C.C.:**

The college has a National Cadet Core-Army wing for boys as well as for girls. Students after their admission in the college are advised to contact N.C.C incharge within one week, if they wish to join N.C.C.

#### **(iv) Career Guidance, Counselling and Placement Cell:**

We live in changing and challenging times. Some jobs are disappearing, other jobs are being created. In an ever changing World it becomes more essential than ever that young people think clearly and carefully about the career and educational choices, they make and what in the future they may lead to. Starting a course and dropping out because the content or outcome were not as expected is wasteful and potentially expensive. With the objectives of helping students in making right career choices and providing them placement opportunities through campus placements, a career guidance, counselling and placement cell is actively engaged in such activities under the energetic team of experienced teachers.

#### **Co-curricular activities**

For the overall development of a student, the role of co-curricular activities becomes vital. Such activities along the class-room involvement help in integrating the three vital aspects of an individual – the body, mind and soul. With the above objectives in mind the college has facilities for students to join the sports like Badminton, Cricket, Volleyball, Weight-Lifting, Table-Tennis etc. Our college also provides an opportunity for our students to participate and enhance skills in various cultural activities like rangoli making, poster making, singing, dancing, debate, declamation, poetry, collage making, cartooning, photography etc through formation of various clubs and societies under the guidance of able teachers. The students are advised to join at least one club or society to give another meaningful dimension to their personality.

#### **LIBRARY:**

(I) There are about 12177 books in the college library. In addition to various Encyclopedia, reference books and general books, the library has a regular subscription of major dailies, magazines and periodicals. All students can have access to these during the specified hours. The following rules and regulations are to be observed by the students in the library:

1. Maintain silence in and around the library.
2. Always keep your Identity Card with you.
3. Reference books (encyclopedias/dictionaries etc.) will not be issued.
4. A book should not be spoiled by underlining or marking/writing comments on it. Keep in mind that the book is also to be used by other students of the college.
5. In case of a loss of a book or any damage, the borrower will have to replace the book with a new copy.
6. If the library books are not returned on due date, the student will have to pay fine of Rs. 1/- day.

### **PARENT-TEACHER ASSOCIATION (PTA):**

Parent Teacher Association (PTA) stands organised under H.P. Education code 2001 to engender interaction between parents and teachers, with a missionary zeal for the development of the College.

Its main objectives are as follow:

- \* To revive the relationship between the parents and teachers.
  - \* To create the healthy educational environment in the College.
  - \* To arrange discussions with the elder persons of the Society from time to time and incorporate their suggestions for the improvement of the educational standard in the College.
  - \* To suggest ways so that student's education is promoted.
  - \* To make a collective effort to refine the conduct of the students and also to restrict the entry of anti-social elements in College Campus.
  - \* To inform the parents/guardians of their wards from time to time and to make arrangement for the parents to meet the concerned staff once in a quarter.
  - \* To arrange teachers, guards, sweepers, data operators etc. when there is shortage of staff in the institution as a temporary measure.
- \* To make the parents aware of various schemes of the Govt. in the area of education and also to give information about various activities and programmes of the Department of Education.

### **TUTORIAL GROUPS**

After the admission every student is made as member of a specific group convened by a teacher. According to the need and convenience of its students every group organizes at least one or two meetings every month where students can discuss their academic and management related problems with the concerned teacher.

### **OLD STUDENT ASSOCIATION (O.S.A.):**

The College is proud of its Old Students Association which is now the fountain head of its strength. Since the inception of the college, the college has been a witness to the dawning of an era of higher education and evolutionary trends in personality growth. With its achievements, the O.S.A. makes the prospective students feel the transformative touch after they join this prestigious institution of learning.

### **COLLEGE STUDENT'S CENTRAL ASSOCIATION (CSCA):**

This association is elected according to the rules and regulations of H.P. University. Besides maintaining discipline in the college, the CSCA plays an important role in involving students in various co-curricular activities like seminars and functions at intra/inter-college level.

## **COLLEGE MAGAZINE 'HIMIKA':**

To nurture the creativity of the students the college magazine "**HIMIKA**" is published every year. It has many sections like Hindi, Sanskrit, Pahari, English, Science, Physical education, Photography, Chronicle and Planning forum. One student editor of each section is also appointed. Students willing to contribute his/her vibrant write ups to the College magazine during the session can contact the Staff editors of various sections of the Magazine, and if needed, necessary guidance can also be provided to them.

## **SCHOLARSHIP/FINANCIAL ASSISTANCE:**

The college has provision for the following scholarships under state and central government sponsored scholarships schemes:

1. Post Metric Scholarship Scheme to SC/ST/OBC Students.
2. Dr. Ambedkar post matric scholarship scheme for EBC students.
3. Post matric scheme to students belonging to minority community.
4. IRDP Scholarship.
5. Kalpna Chawla Chhattarviti Yojna.
6. Dr. Ambedkar Post Matric Scholarship for DNT Students.

**Note:-** The date of submission of applications for these scholarships will be displayed on the college notice board in due course.

## **CODE OF CONDUCT :**

### **I. Attendance**

- (i) Minimum 75% lecture attendance condition is compulsory for appearing in the University Exam.
- (ii) The name of an irregular student or one who remains absent continuously for 06 days will be struck off from college rolls. If name of a student is struck-off thrice then he/she will not be readmitted to the college.
- (iii) The Principal reserves the right of expulsion/suspension of any student who is found indulged in indiscipline/illegal activity and violation of code of conduct.
- (iv) Any damage or loss caused to the Govt. property by students is an offence. **90% of fine for the damage caused shall be realized from the students of college. 10% loss shall be borne by the college.**
- (v) Without prior permission, no student will be allowed to go for recruitment or any other activity.
- (vi) **A fine of Rs. 800/- will be charged separately for absence in midterm exams.**
- (vii) As per the directions of HP Govt. use of mobile phone is strictly prohibited in the college premises. If any student found carrying/using mobile phone, he/she will be charged a fine of Rs. 500 for the first instance and Rs. 1000/- for the second. If a student is caught third time, his/her mobile phone will be confiscated by the college authorities. No head/ear phones are allowed in the college campus.

## **II. Leave Rules**

- (i) Application for any kind of leave on the prescribed proforma should be submitted well in time.
- (ii) Leave upto three days will be sanctioned by the tutor. But in case of a leave for a single period the concerned teacher may be requested.
- (iii) Leave above three days upto six days will be sanctioned by the senior tutor. Leave for more than 6 days will be sanctioned by the HOD on the recommendation of concerned subject teacher/senior tutor.
- (iv) In case of a medical leave for a period of over 6 days, the applicant must produce a medical certificate.

**Important: Students participating in Inter-College Competitions should note that the practice/rehearsal timings should be either before the classes (early morning) or after the classes (evening) because all such activities form a part, but not the substitute of academic/studies.**

## **III. Library Cum - Identity Card (I - Card)**

After depositing admission fee and dues every student shall get an I-Card from the College Librarian on showing his/her fee receipt. After having affixed his/her own photograph and filled in all the entries in the I - Card, every student must get it duly signed by the Principal within one week from his/her date of admission to the college positively. It is important to note that :

- (i) Since I - Card is the only medium to identify/differentiate a bonafide college student from an outsider, every student must always keep his/her I - Card with him during college hours and the same has to be produced by the student whenever required by the college authorities.
- (ii) In case the I - Card is lost, a duplicate card will be issued only after an FIR is registered with the nearest Police Station and an original copy thereof is appended with the request for duplicate I-Card.
- (iii) Rs. 20/- is to be deposited for a duplicate Identity Card

## **IV. General Conduct/Discipline Rules**

Any of the following activities will be considered a breach of discipline:

- (a) Graffiti i.e. any sort of written on the walls/black boards/rooms etc.
- (b) Damaging the college property.
- (c) loitering about the corridors and causing disturbance to the classes.
- (d) Possessing drugs and smoking in the campus.
- (e) Bringing outsiders to the college.
- (f) Coming without I - Card in the college.
- (g) Ragging in any form.
- (h) Using head/ear phones in the college campus.
- (I) Misusing fans/lights, coolers and water sources.
- (j) Parking in unauthorised areas.
- (k) Multiple riding, rash driving.



**Extract of Himachal Pradesh Educational Institutions  
(PROHIBITION OF RAGGING) ACT 2009**

2. (c) Ragging means any act, conduct or practice by which dominate power of senior students, former students or outsiders, is brought to bear on students freshly enrolled or students who are in any way considered junior by other students and includes individual of collective acts or practices which –

- (I) involve physical or psychological assault or threat or use of force or wrongful confinement or restraint or
- (II) violate the status, dignity and honour of such students or
- (III) expose students to ridicule and contempt and affect their self esteem or
- (IV) entail verbal abuse and aggression, indecent gestures and obscene behaviour.

3(i) No person shall practice ragging in any form, within or outside the premises of an educational institution.

(ii) Any person who contravenes the provision of subsection (1) shall, on conviction be punished with imprisonment for a term which may extend to 3 year or with fine which may extend to fifty thousand rupees or with both.

6. Every offence under this act shall be cognizable, non –bailable and compoundable with the permission of the court.

7.(i) Any student convicted of an offence under this act shall be expelled from the educational institution.

(ii) Student expelled under Sub – Section (i) or expelled otherwise on account of ragging shall not be admitted in any other educational institution for a period of three years from the date of order of such expulsion.

## **A word to the students:**

- Keep – Identity Card with you during college hours.
- Read the Notice Board daily.
- Don't bring outsiders to the college.
- Use of mobile phones and head/ear phones is strictly prohibited in college campus.
- Ragging is strictly prohibited.
- Number of seats in all the DSC for admission to first year of BA/B.Sc./B.Com./BJMC are fixed. Hence the admission in the DSC is purely on merit basis.
- In UGC CBCS, minimum marks to pass/qualify the courses is 45% both in theory and in practical if any.
- Minimum credits required to be accumulated for the award of the U.G. degree (pass Course) are 132.

## Holidays: 2020

Month	Gazetted Holidays		Restricted Holidays		Gazetted Holidays for women employees of H.P.	
January	25 <sup>th</sup>	Statehood Day	1 <sup>st</sup>	New Year's day		
	26 <sup>th</sup>	Republic Day	13 <sup>th</sup>	Lohri		
			15 <sup>th</sup>	Makar Sankranti/Pongal		
			30 <sup>th</sup>	Basant Panchami		
February	9 <sup>th</sup>	Guru Ravidas Birth Day	18 <sup>th</sup>	Swami Dayanand Saraswati Jayanti		
	21 <sup>st</sup>	Maha Shivratri				
March	10 <sup>th</sup>	Holi				
April	2 <sup>nd</sup>	Ram Navmi	6 <sup>th</sup>	Mahavir Jayanti		
	10 <sup>th</sup>	Good Friday				
	14 <sup>th</sup>	Dr. B.R. Ambedkar Birth Day	12 <sup>th</sup>	Easter Sunday		
	15 <sup>th</sup>	Himachal Day	13 <sup>th</sup>	Baisakhi		
	25 <sup>th</sup>	Parshu Ram Jayanti				
May	7 <sup>th</sup>	Budha Purnima				
	25 <sup>th</sup>	Id-ul-Fitr / Maharana Pratap Jayanti				
June	5 <sup>th</sup>	Sant Guru Kabir Jayanti (Prakat Diwas)				
August	1 <sup>st</sup>	Idul Zuha (Bakrid)			3 <sup>rd</sup>	Raksha Bandhan
	12 <sup>th</sup>	Janmashtami				
	15 <sup>th</sup>	Independence Day				
	30 <sup>th</sup>	Muharram				
October	2 <sup>nd</sup>	Mahatama Gandhi Birth Day	24 <sup>th</sup>	Maha Ashtami		
	25 <sup>th</sup>	Dussehra				
	31 <sup>st</sup>	Maharishi Balmiki Birth Day				
November	14 <sup>th</sup>	Diwali	15 <sup>th</sup>	Govardhan Puja	4 <sup>th</sup>	Karva Chauth
	30 <sup>th</sup>	Guru Nanak Birth Day	24 <sup>th</sup>	Guru Teg Bahadur's Martvrdom Dav	16 <sup>th</sup>	Bhai Duj
December	25 <sup>th</sup>	Christmas Day	24 <sup>th</sup>	Christmas Eve		

## रैगिंग एक संज्ञेय अपराध है।

**रैगिंग से अभिप्राय है:-** 'किसी विद्यार्थी/विद्यार्थी समूह द्वारा भाषा/आचरण से अन्य विद्यार्थी समूह को किसी प्रकार की शारीरिक/मानसिक यंत्रणा पहुंचाना, जो किसी विद्यार्थी/विद्यार्थी समूह के मन मस्तिष्क में आशंका उत्पन्न करती है कि वह अपना अध्ययन निर्भय तथा निर्बाध होकर जारी नहीं रख सकता/सकती है।'

उपर्युक्त शारीरिक/मानसिक उत्पीड़न के दोषी विद्यार्थी समूह को रैगिंग का दोषी माना जाएगा।

### भारत के माननीय सर्वोच्च न्यायालय के आदेशानुसार-

1. रैगिंग संस्था में पूर्णतयः प्रतिबंधित है।
2. रैगिंग में संलिप्त दोषी विद्यार्थी को निम्नलिखित सजाएं हो सकती हैं-
  - क. जुर्माना/कारावास अथवा दोनों।
  - ख. छात्रवृत्तियों/अन्य लाभों पर रोक।
  - ग. संस्था से निष्कासन/निलंबन अथवा जुर्माने के साथ सार्वजनिक क्षमायाचना।
  - घ. सांस्कृतिक/खेल-कूद/अन्य गतिविधियों में भाग लेने/प्रतिनिधित्व करने पर रोक।
  - ड. परीक्षा-परिणाम पर रोक।
  - च. न्यायालय में आपराधिक अभियोजन।
3. रैगिंग के दोषी विद्यार्थी की सजा तर्कसंगत रूप से कठोर होगी।
4. रैगिंग में संलिप्त किसी विद्यार्थी की पहचान नहीं होती तो संबन्धित पूरे विद्यार्थी समूह को सजा दी जायेगी।
5. रैगिंग के दोषी विद्यार्थी के चरित्र प्रमाण पत्र/माइग्रेशन प्रमाण-पत्र पर एतत् संबंधी प्रविष्टि भी की जायेगी।
6. रैगिंग संबंधी कोई भी शिकायत एंटी रैगिंग स्कवाड/समिति अथवा प्राचार्य तक एकदम पहुंचाएं।
7. अभिभावकों से अनुरोध है कि उनका संरक्षित (Ward) रैगिंग के बारे कोई सूचना देता है तो वह तुरंत प्रशासन को रिपोर्ट करें।

**आपात्कालीन परिस्थितियों में निम्नलिखित फोन पर सम्पर्क करें।**

(क) प्राचार्य, राजकीय महाविद्यालय, देहरी, 01893-250024

(ख) टॉल फ्री एंटी रैगिंग हैल्प लाईन, 1800-5522 या 155222

## LIVE IN HARMONY WITH NATURE



**Wazir Ram Singh Govt. College, Dehri, District Kangra  
Himachal Pradesh, India, 176022  
Ph. 01893-250024  
E mail : [gcdehri@gmail.com](mailto:gcdehri@gmail.com)**

